

**Role:** Supply Chain Management Specialist

**FTE:** Permanent Full-Time

**Location:** Calgary, AB

### About Us

Questor Technology ([www.questortech.com](http://www.questortech.com)) is an international award-winning clean technology company solving one of the world's biggest environmental emissions problems. Founded on the premise of leaving the world better than we found it, our innovative, patented, ISO approved technology delivers the most environmentally responsible, cost effective, and sustainable way for our clients to meet their emissions reduction targets. Our vision is simple: We are passionate about creating a cleaner, sustainable future for everyone. We believe that together we can create a path to net-zero, create clean power for the communities we serve, and have fun in the process.

### Position Overview

Are you a highly motivated, proactive, passionate professional who thrives in a corporate environment? This is an outstanding opportunity to add significant value to our highly regarded and longstanding team doing pioneering work in the global emissions reduction space.

The **Supply Chain Management Specialist** will join our driven and passionate Operations Team and be responsible for reviewing, refining, and implementing new processes that improve timeliness and efficiency of procuring goods and services.

### Our Ideal Candidate

- Ability to identify process and control issues and propose appropriate solutions;
- Passion for continuous learning and growth;
- Self-starter with excellent critical thinking, and sound decision-making skills;
- Enthusiastic and committed to getting the job done in a fast paced, high-performing, dynamic environment with a willing to "roll up the sleeves" and "get the job done" attitude;
- Possesses excellent verbal and written skills.

### Roles and Responsibilities Include but are not limited to

- In conjunction with Operations and Finance, create and execute the company's supply chain strategy focusing on the most cost-effective delivery of our product lines and support equipment;
- Analyze data from shipping, delivering and receiving practices to optimize processes with the goal of removing bottlenecks and other inefficiencies. Establish and communicate optimized processes to critical stakeholders;
- Communicate and negotiate with suppliers and vendors to derive more profitable buying terms and ensure appropriate terms and conditions are agreed to minimize both business and financial risks to Questor;
- Where products or manufacturing are sole sourced, work with appropriate functions to ensure competitive pricing through negotiation or the establishment of back up suppliers;
- Work with Operations to reduce or optimize inventory levels as a % of revenue;
- Resolve issues (e.g., delays in delivery, accidents) and establish corrective actions and processes;
- Ensure supply chain processes meet legal requirements and standards;
- Ensure compliance with US and Canada regulations and for international shipments;

- Be actively involved in the procurement strategy and establishment of key vendor relationships with respect to commercializing the waste heat to power product line;
- Establish effective, support based, working relationships with all business units;
- Ensure procurement and related financial processes and controls are adhered to;
- Develop, evaluate and report supply chain KPI's;
- Maintain supply chain and inventory records;
- Accountable for the safe and environmentally responsible conduct of all operational elements within areas of responsibility.

### Qualifications and Skills

- Bachelor's degree in business management, supply chain management, or related field;
- 3+ years of experience as a supervisor, manager, or similar relevant position required;
- Strong analytical and problem-solving skills;
- Excellent verbal and written communication skills;
- Demonstrated history of leadership, teamwork, and project management skills;
- Excellent interpersonal and negotiation skills;
- Strong supervisory and leadership skills;
- An ability to think outside the box, and thrive on new challenges;
- Proficient with Microsoft Office Suite or related software.

### What We Offer

Questor offers attractive pay, annual performance-based bonuses, health spending account and flexible working hours. We also offer the chance to contribute to the growth of a financially stable company and to be a valued and key part of a hard-working team where your contributions are appreciated and recognized.

### How to Apply

If you have a passion for saving our planet and want to be part of a team that strives to make the world a better place, we would love to hear from you. Candidates are encouraged to send a resume and brief cover letter to [hr@questortech.com](mailto:hr@questortech.com). Please state the job title in your subject line. We thank all applicants however only those individuals selected for interviews will be contacted. No phone inquiries or agencies please.

*Questor Technology values and promotes the diversity of its teammates and communities we serve. We are committed to creating a diverse environment and are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*